

Sonoita-Elgin Fire District  
Governing Board Meeting Agenda

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (SEFD is governed by a five-member Board pursuant to A.R.S. §48-803.B) will hold a meeting on Monday, Nov 25, 2019. The meeting will be held at the SEFD fire station, located at 3173 N. Highway 83, Sonoita, AZ. The meeting is open to the general public and will begin at 9: am. Local time.

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

**AGENDA:**

- A. Call to Order.
- B. Roll Call of Board Members
- C. Pledge of Allegiance.

**Call to the Public. Limited to 3 minutes**

*A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

- 1) Review and approval of the governing board meeting minutes of Oct 28, 2019.
- 2) Report from the Fire Chief regarding the provision of fire and EMS to the SEFD; management and supervision of the SEFD; and any related items concerning community safety including but not limited to the following items.
  - a) Firefighter Oath of Office
  - b) Response and service report.
  - c) Status of grants.
  - d) Fire code and inspection items
  - e) Current community events.
  - f) Rosemont mine.
  - g) Apparatus update.
  - h) Strategic Planning
  - I) Palominas
  - J) Department of Corrections:

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**3) Monthly financial reports and consideration of district financial matters pursuant to A.R.S.§48-807:**

a) Review and approval of monthly financial reports for Oct 2019 to include: reconciled balance sheet accounts; updated cash flow projections; month-end fund statements, and month-end reports of financial institutions in which the SEFD maintains an account

**4) Update from PSPRS Board: S. Archibald**

**5) Discussion on Legal / HR phone calls / contact: K. Bahti**

**6) Discussion on Board members attending the AFDA winter conference: Chief DeWolf**

**7) Study session with Board, Staff:**

A) **Discussion on reformatting the Chief's review process 2019 – 2020 Goals:** R. Weber

B) **Review and Discussion on HR policies:** K. Bahti

C) **Discussion and possible action on board policies and chief's contract:** K. Bahti

D) **Discussion and possible approval of Questionnaire:** A. Dorney

**8) Adjournment:**

*NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S.§38-431.03(A)(3).*

Governing board members may attend telephonically.

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

A) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ

B) [WWW.SEFD911.org](http://WWW.SEFD911.org)

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Governing board meeting agenda dated and posted: Nov 22, 2019. At 10:00 Local Time  
By \_\_\_\_\_ Kathy L. Goodwin, Admin to the SEFD Fire Chief