Sonoita-Elgin Fire District

Minutes to the Board of Directors Meeting

June 26, 2023

1. **Roll call and confirmation of Quorum.**

Chris Johnson, Ruth Ann LeFebvre, Eddie McArthur, Russ Kolsrud, Robert Garber is present. The Board has a Quorum and the meeting can commence.

1. **Pledge of Allegiance to the flag.**
2. **Call to the public**.

* There were no members of the public present at the meeting.

1. **Approval of Minutes from past meetings.**

* Will be presented as soon as possible, definitely by 8-28-23 Board meeting.

1. **Reports from the Fire Chief.**

* Budget is up for adoption at today’s meeting.
* There will not be an increase to the tax rate.
* Increases pay rate for all fulltime and parttime members and creates a predictable pay scale, also puts emphasis on improving compensation for those delivering service to our community.
* Will be drawing up proposed IGAs for Nogales fire, Tubac Fire and Rio Rico Fire to provide contract Chief officer services as needed to support the Fire Chief.
* Fuel allowance being extended another six months.
* The Legacy Foundation of Southern Arizona Responsive grant application has not been acted on.
* PSPRS local board meeting will be Friday June 6, 2023.
* We responded to 56 incidences in May: EMS 38, Fire 7, Service 11.
* E822 should be back in service by late September.
* All other apparatus in service.
* Water source: We have received testing results from our well, it shows it is safe for human consumption. We will be working with BJ Drilling Company to transition the station to our well.

1. **Presentation and Approval of Monthly Financial Reconciliation & Reports pursuant to ARS Sec. 48-807 including:**

* Chief reviews the administration and budget and there are no major changes to report and will review more at the next Board meeting.

1. **Review, discussion, and possible action-approval of the FY23-24 budget, including SEFD pay plan.**

* A motion is made by a Board member to approve the FY23-24 Budget. It is seconded and the board unanimously votes to approve.

1. **Review, discussion, and possible action-approval of update HR policy on uniforms and grooming standards.**

* Purpose is to update a standard for professional appearance.
* Policy applies to all members of SEFD on duty or while representing the district in an official capacity.
* A motion is made by a member to approve the updated HR policy on uniforms and grooming standards. The motion gets seconded and the board votes unanimously to approve.

1. **Information item-review of 2022-2023 Training and Accomplishments by members**

* Tabled until July 24, 2023 Board meeting.

1. **Update on referral to AZ Attorney General’s office of investigation regarding department claim with former Chief.**

* Chris Johnson discusses that at this time there are no new updates or developments, will remain on the agenda.

1. **Information item-Strategic Planning Process 2023-2026**

* Potential firm has been selected and will be presented and approved in July Board meeting.

1. **Review, discussion, and possible action-approval of agreement with Ironwood** **Solutions for strategic planning services.**

* A motion is made by a Board member to approve and use Ironwood Solutions and gets a second and it is passed 4 to 1. Board member Russ Kolsrud votes nae.

1. **Consideration of agenda items for future meetings**

* Budget Resolution
* Website Demo and presentation
* Team member accomplishments

Board member makes a motion to adjourn the meeting and gets a second. All are in favor, and the motion to adjourn carries. Chris Johnson calls the meeting to close.

A digital copy of this meeting is available to the public at the Sonoita-Elgin Fire District, located at 3137 AZ Highway 83 Sonoita, AZ 85637

**NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district’s attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3)**

Minutes approved by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Board Clerk, on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ruth Ann LeFebvre Date